



*Coos Soil & Water Conservation District*  
*379 North Adams*  
*Coquille, OR, 97423*  
*Phone 541-396-6879*

Coos Soil and Water Conservation District  
Regular Meeting Minutes  
July 9, 2020 (June meeting)  
(Approved on August 4, 2020)

Regular monthly meeting was called to order at 7:04 PM

Board members present at office: Mark Villers, Adela Villers, Ernie Newton

Board members present on Zoom: Michael Clary, Charlie Waterman

Absent board members: Dan Pierce

Staff present in office: Caley Sowers, Modena Thomas

Guests present in office:

Guests present on Zoom: Allison Tarbox (Coos WA), Melaney Dunne (Coquille WA)

7:04PM Mark called meeting to order

7:06PM Stated who was in the office and who was on Zoom call

**7:11PM Charlie motioned to approve May 2020 minutes. Adela seconded. All in favor.**

7:12PM Treasurer's Report – Caley

- Currently in second half of biennium
- Kyle's last day will be July 19, 2020
- Close to being on track regarding budget
  - Slightly over with Dist Op
  - NACD has not been used much since Brian was working on that

7:15PM Discussed 2020-2021 budget – decided to table until August meeting

7:21PM Next meeting will be August 27, 2020

7:24PM Mark asked for comments on the budget

**7:28PM Adela motioned to approve Finance Report. Charlie seconded. All in favor.**

7:29PM Old Business

- Caley updated on PPP Loan
  - Followed up with bank
  - Waiting to hear back from bank
  - Will know more for next meeting and be able to better answer questions/concerns

7:30PM Caley concluded

7:30PM Director Elections

- Up for re-election:
  - Adela
  - Dan
  - Charlie
  - Michael
  - Zone 5 (currently vacant)

7:38PM New Hire

- Caley discussed hiring Meriel King
  - Mark presented an email from Jon Souder regarding Meriel
  - Email was forwarded to board members
  - Melaney spoke on Meriel's behalf
    - Mel offered to help with sharing staff with contracted services
  - Board agreed to have her start right away with July hours being based on Caley's need and time due to upcoming grant deadline.

**7:55PM Adela motioned to hire Meriel King for the full-time position of Watershed Technical Specialist with starting payrate at \$17.00 per hour. Ernie seconded. All in favor.**

8:08PM Adding board members as signers on checking account

- Discussed difficulty meeting up with the current authorized signers due to their work schedules.

**8:14PM Mark motioned by resolution of the board authorizing Adela Villers and Michael Clary to become signers on the Coos Soil & Water Conservation District checking account at Umpqua Bank (account number 970825444) and remove signers Bo Allen and Steven Scheer. Ernie seconded. All in favor.**

8:16PM Review of Green Acres/Noble Creek Tidegate Project

- Caley updated the board – see attached
- Allison suggested talking with Ducks Unlimited regarding being added to help with the project/possible match.
- TA covers initial survey & hydraulic analysis
- Discussed unsecured pending match
- Charlie suggested utilizing DEQ reports
- Board would like to know more about the actual budget

**8:47PM Carlie motioned to approve Noble Creek Tidegate Project with a budget to follow. Adela seconded. All in favor.**

8:48PM Staff report

- North Bank Project
  - Currently in restoration phase
  - Received two bids for Stalley Project
    - BCI
    - Bio Habitat
      - Bids were sent to engineer
- Johnson Creek
  - Currently on track
  - In the 15-day comment period
  - Need to submit advance funds request
- Completed Site Visits
  - Lampa
  - Bear Creek
  - One could potentially be a CREP (working with Barbara Grant on it)
- SIA
  - Next step – monitoring meeting
  - Hatchet Slough marked for opportunity for improvement
  - Sandi Hiatt sent SIA report statewide (will forward to board members)
  - Currently, there are 11 opportunities for improvement

9:02PM Caley concluded

9:02PM Melaney's Report (Coquille WA) – see attached

- Hatchet Slough – tidegate TA grant
- Coledo Tidegate – stated engagement
  - Restoration grant funding to begin 2021
- Received two grants for juvenile fish monitoring
  - NOA \$250,000
  - OWEB \$180,000
  - Partnering with
    - ODFW in Corvallis
    - ODFW local
    - Coos WA
- South Fork Coquille River funded grant starts next year
- Weeds
  - Early detection/rapid response project
  - North Fork Knotweed Project
  - Goldie is leaving watershed
    - New hire starts next month (Sherry)
- Progress in uplands

9:12PM Mel concluded

9:14PM Laptop holding the Zoom meeting froze and lost all the callers.

9:14PM Mark adjourned the meeting

\_\_\_\_\_  
Signature of the Chairman

\_\_\_\_\_  
Date

Submitted by:

\_\_\_\_\_  
Caley Sowers

\_\_\_\_\_  
Date