



*Coos Soil & Water Conservation District
371 North Adams
Coquille, OR, 97423 Phone 541-396-6879*

Coos Soil and Water Conservation District
Regular Meeting Minutes
June 28, 2018
(Approved August 23, 2018)

Regular monthly meeting was called to order at 7:01 PM

Board members present: Mark Villers, Ernie Newton, Adela Villers, Dan Pierce, Chuck Steffensmeier

Absent board members: Charlie Waterman

Staff: Caley Sowers, Modena Thomas

Guests present: Goldie Warncke (Coquille WA), Eric Nusbaum (ODA), Beth Pietrzak (ODA), Barbara Grant (Curry SWCD), Christopher Claire (ODFW)

7:01PM Mark called meeting to order

7:01PM Introductions

7:03PM May 2018 minutes reviewed and discussed.

7:06PM Dan motioned to accept May 24, 2018 minutes. Ernie seconded. All in favor. Approved.

7:08PM John Fandel was unable to attend. Caley explained the budget to the board. We are a “little overspent” on budget but still have a year left to even out. Roughly \$2500 over with SOW and it will be less with the District Operation budget.

7:10PM Caley explained to the board the annual budget.

7:22PM Dan motioned to accept the Treasurer Report. Chuck seconded. All in favor. Approved.

7:24PM Dan motioned to approve the Annual Budget. Chuck seconded. All in favor. Approved.

7:24PM Caley explained the small grants to the board. (see report)

- Will not be getting additional funds from small grants through 2020.
- Caley will possibly become the small grant leader when Melanie steps down.

7:33PM Caley reminded the board members about the upcoming board elections.

7:35PM Goldie informed and discussed the board regarding the Cooperative Weed Management Area MOU.

7:44PM Chuck motioned to sign MOU with the Cooperative Weed Management Area. Dan seconded. All in favor. Approved.

7:47PM Board discussed current job descriptions and new job description of District Manager.

- Missing policy of who has hire/fire and disciplinary actions authority. Board will retain authority with recommendations from District Manager.
- All employees of Coos SWCD reports to District Manager.

- District Manager reports to the board.

7:50PM Eric stated Dan does not fall under the definitions under ethics law as being a “relative” so he is able to vote regarding issues involving Caley.

7:55PM Adela motioned to adopt the District Manager position with changes made to the modified description. Ernie seconded. All in favor. Approved.

7:56PM Adela motioned to appoint Caley Sowers to District Manager. Ernie seconded. All in favor. Approved.

7:57PM Beth Pietrzak gave presentation – Program Water Quality & Strategic Implementation Areas

- Did site visit at Trillium, which has been completed. Next site visit to close project is on Tuesday July 3, 2018 at 10AM.

8:17PM Presentation ended. Beth answered questions from the board.

8:27PM Beth concluded.

8:27PM Caley explained to the board that we could potentially become an SIA area.

8:30PM Caley’s report (see attached)

- OWEB has a new grant program coming up
 - Oregon Agricultural Heritage Program
 - Organization Collaboration grants

8:37PM Conservation Planning training coming up in Enterprise.

- Caley asked board for per diem for food while traveling.

8:43PM Dan motioned to adopt the Oregon State per diem rates for those who are authorized to travel. Adela seconded. All in favor. Approved.

8:44PM Eric Nusbaum stated Nanette retired.

8:45PM Eric concluded

8:45PM Barbara discussed new CREP re-enrolling

- 10 acre land grows trees (lone rock)
- New conservation plan to be reviewed and signed
 - Mark signed
- Original signatures needed due to FSA protocol
 - Mark signed
- Southfork of Coquille River – 8 acres
 - Mark signed three different contracts
- Dement Creek
 - Mark signed
- Main stem of Coquille behind Roseburg Forest Products – 13.7 acres
 - Mark signed

8:57PM Barbara needs signed/approved contract to turn in by August 17, 2018. Concerned won’t have time to get signatures from board due to July meeting possibly not taking place.

- Mark will sign for now and will discuss at future meetings how to handle in the future. Caley suggested Ernie can sign as well if Mark is unavailable.

9:01PM Barbara concluded

9:02PM Marked informed board of project

- Large wood, Elk Creek with Coquille Watershed

9:03PM Mark concluded

9:04PM Chris Claire

- Assisted Caley with loggers
- Winter Lake 1/16th done

9:04PM Chris concluded

9:05PM Board discussed July meeting.

9:07PM Mark canceled July meeting.

9:08PM Caley discussed SIA with the board.

- Board is interested in going pursuing an SIA and taking the next step in the process.

9:13PM Mark informed Beth the district is interesting in pursing an SIA.

9:13PM Mark called meeting adjourned.

Signature of the Chairman

Date

Submitted by:

Caley Sowers

Date