



*Coos Soil & Water Conservation District
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Coquille, OR, 97423 Phone 541-396-6879*

Coos Soil and Water Conservation District Regular Meeting Minutes
March 28, 2013

Regular monthly meeting was called to order at 7:03p.m. By Chairman Mark Villers.

Board members present: Charlie Waterman, Mark Villers, Ernie Newton, Steve Scheer, and Dan Pierce.

Absent board members: Empty zone 5, Beau Allen,

Staff: Dawn Weekly

Guests present: John Fandel (CVA), Beth Pietrzak (ODA), Kristle Volin (Coq WA). Don & Carol Kinnaird left as it was the wrong meeting.

7:03-7:15 Introductions: No intro needed.

Minutes: Minutes and changes were discussed; minutes were tabled and moved on to a budget matter that was part of prior minutes.

7:15-7:30 Review of budget and Dawn has been working with the accountant and preliminary number still show we might not make the bench mark to request 4th qtr payment request. Dawn introduced Kristle who gave a presentation on the Stream Trailer. The Stream Trailer will be a tool for all agencies to use to educate landowners on water quality concerns. Kristle noted that the funding from a grant two years ago has run out and she is seeking funds to complete the project. The board discussed the benefits and said they would come back to this item.

7:30-7:45 final review of minutes with no further changes to note **Steve motioned to accept the February meeting minutes with changes. Charlie seconded the motion. All in favor, the motion passed.**

Treasury Report:

7:45-8:00 Back to the budget. Dawn indicated that she had contacted Heather at ODA regarding helping with supplies and materials for the stream trailer. Heather said we have funds available for Education and Outreach through Supplies and Materials. Discussion on the amount needed. Steve asked if it could be completed for \$1200.00, Kristle said that would be wonderful. **Steve motioned to approve \$1200.00 as match to the Coquille Watershed to complete the Steam Trailer. Charlie seconded the motion. All in favor, the motion passed.**

Dawn asked the board if it was possible to transfer funds internally for the newsletter. Her SOW said she was to complete 2-3 newsletters but the funding is off. **Steve motioned to have Dawn call and ask Heather at ODA to see if it's ok to move a funds or overspend in that line item. Charlie seconded the motion. All in favor, the motion passed.**

Charlie motioned to approve the Treasury Report as presented. Steve seconded the motion. All approved, the motion passed. (Dawn and Heather discovered that the budget that the accountants has, had not been updated to changes made in October with an adjustment to the SOW. Dawn Contacted the accountant to adjust budget to match ODA, solved problem.)

Agency Report:

8:00-9:10

NRCS -N/A

ODE&W- N/A

OSU-Extension - N/A

CWA- Kristle said that the CWA has completed the pond planting in Myrtle Point. They received a grant from Wild Rivers Coast Alliance to help them continue their work in salmon habitat restoration through support and development of on the ground projects. Late spring early summer they will begin working on their large grant projects that includes 7 landowners. Kristle will also be moving forward on the South Fork Action Plan

(Coquille River). Kristle advised that they will be moving their office to Coquille. They will be moving into a building by Marca Electric around the 8th.

ODA- Beth Pietrzak talked briefly about changes ODA is implementing in the SOW and funding process and followed up with a presentation. To help ODA tell the story of how ag land owners are doing their part to improve water quality ODA has come up with a new approach. A minimum of 25% of district time and resources will be dedicated to a focus area of the boards choosing negotiated with ODA. The remaining time and resources of up to 75% will be up to the district to use with landowners as needed; this does not need to be negotiated as long as it meets general funding criteria. The district will need to select a Focus area for a two year period. The Scope of Work (SOW) should reflect these efforts as well. Annual plans should be modified to incorporate activities in the focus area. Also, ODA is working on electronic reporting for these processes. ODA has two pilot projects in place to roll out project area implementation strategies.

Weed Board- Steve said that the cost share ends Friday March 29th, 2012. Application need to be at the Coos County Commissioners office by close of business. Steve said that the Weed Board has funding available for partnering agencies to help with projects that incorporate noxious weed removal and replanting. He noted that the Weed Board had concerns with project funds from WRCA and that they may require easements or very long term contract with landowners. The Weed Board will not likely be participating with them if that is the case.

FSA- No one attended

Staff Reports:

WTS- Dawn Weekly- most of Dawns activities are follow up from last meeting a printed report was given to board members and will be attached to minutes.

Old Business:

9:10- 9:20* Steve noted that the Board should retroact the approval to the appreciation certificate that Dawn had issued to Tyler P. **Charlie motioned to retroact the approval of the certificate Dawn issued to Tyler. Steve seconded the motion. All approved the motioned passed.**

a). Projected end of third quarter balance was addressed earlier in the meeting. No additional comments to item.

New Business:

9:20 p.m. – 9:40 p.m.

a) **Public Comment-None**

b) **OSHA compliance/Safety Report:** Dawn noted that she had had inquiry to the safety of the road to the office. It's in poor shape someone could trip and get hurt. Dawn asked if the Board wanted to write a letter to the City or County Roads. The board decided that she should call the landlord and see if he would contact them.

Dawn let the board know that the Home Show will be April 18th-21st. This is an item on the SOW for the district to attend. The booth must be manned at all times and with the Weed Board not going this year she needs volunteers to help. Steve said that the attendance has not been great and most walk right past the booth it does not seem worth the time. Discussion on other outreach opportunities such as the participating with the Stream Trailer being an alternative. **Steve motioned to suspend participation in the Home Show this year and find other outreach opportunities such as the Stream Trailer. Charlie seconded the motion. All approved, the motion passed.**

c) Review with the Board, the District Safety and Health Program required by SDAO. Dawn read the policy to the Board and noted that what they have in the Safety section of the Handbook almost covered it and suggest that since they are working on reviewing and updating the handbook, this could be incorporated when they get to that section. Charlie motioned to approve the District Safety and Health Program as presented by Dawn with guidance from SDAO. Steve seconded the motion. All approved, motion passed.

d) Memorandum of understanding from NRCS and Weed Board. **Charlie motioned to table until next meeting due to the time. Steve seconded the motion. All approved, motion passed.**

e) BLM rain Gauges. Dawn was contacted by Larry Standley from BLM. He said he needs to update his records to show renewal of the rain gauges we were lent as he will be retiring. Discussion on what and how we can use them. Dawn suggested that the Board decide if they would like to keep them for now and discuss at

a later meeting how they would like to continue to use them and the information. **Steve motioned to continue the agreement with BLM to use the rain gauges. Ernie seconded the motion. All approved, the motion passed.**

f) Update on SOW, action plan, and focus area presentation-Presentation was given earlier in meeting.

g) Review of Chapter 1 & Chapter 2 of the Personnel handbook. **Charlie motioned to table until next meeting. Ernie seconded the motion. All approved, the motion passed.**

h) Dawn wanted to let the board know that she is working with Leisl from Curry SWCD to see about doing a joint workshop and field tour on fencing. The objective is to have a workshop that addressed water quality and field management and incorporate fencing techniques and products. Then have a field tour to demonstrate. Also, there has been talk about pulling together resources and agencies to do gorse project and possible create a program. Dawn, Leisl, and Maggie (Curry Wildfire Preparation Team) are trying to find any mapping that might exist of gorse in bloom to help show the extent, choose areas, and eventually apply for project funding. No comment from the board.

i) Next meeting is **April 18th, 2013** at the Coos County Annex, in Coquille at 7p.m.

j) No addition business or comments meeting adjourned 9:40pm.

Ratified by the Board of Directors:

Signature of the Chairman

Date

Submitted by:

Dawn Weekly

Date