



Coos Soil & Water Conservation District
371 North Adams
Coquille, OR, 97423 Phone/Fax: 541-396-6879

Coos Soil and Water Conservation District Regular Meeting Minutes January 24, 2013

Regular monthly meeting was called to order at 7:00p.m. by Staff member Dawn Weekly because all board members needed to be sworn in prior to official business. Meeting was held in the small conference room of the Coos County Annex building located at 201 N. Adams St., Coquille.

Board members present: Charlie Waterman, Mark Villers, Ernie Newton, Beau Allen, Steve Scheer, and Dan Pierce.

Absent board members: Empty zone 5

Staff: Dawn Weekly

Guests present: John Fandel (CVA), Amy Wilson (NRCS), Chris Claire and Jeff Jackson (ODFW), Sheena Corbus (Umpqua Bank)

Introductions: 7:03 p.m. –Dawn introduced NRCS, & ODF&W The board introduced themselves.

Oath of Office:

7:06 p.m. - Dawn handed each newly elected board member two copies of the Oath of Office. The new board members repeated the statement in unison while Dawn Weekly and Sheena Corbus witnessed. Sheena notarized the oaths and gathered signatures for the bank account and then left.

Election of Officers:

7:12 p.m. - Chairman

Dawn announced that they will begin the officer election and asked for a motion from a board member to open the nomination. **Ernie Newton made the motion** to open the nomination. Mark asked how long the positions lasted. Dawn and Charlie responded that each year positions are reviewed. If so chooses the board can vote to retain current positions or open for change. At anytime during the year the board can choose to change as needed to operate sufficiently. **Ernie Newton motioned** to nominate Mark Villers to remain as Chairman. Mark and Dawn wanted to make it known that Mark is out of town and unreachable at times during the summer and that the Vice- Chair would have to step in. If this was a problem the board should reconsider the nomination. No one objected **Charlie Waterman Seconded the motion.** All voted in favor, none opposed. Mark Villers is now Chairman. Dawn and Mark will work through the rest of the elections together.

-Vice Chairman

Charlie motioned to open the floor for nominations **Steve Scheer nominated** Charlie Waterman as Vice-Chairman. **Mark Villers seconded the motion.** Mark then asked if there were any other nominations, none. All in favor, none opposed, the motion carried unanimously. Charlie Waterman is now Vice-Chairman.

-Secretary

Dawn read the description of the position and Steve mentioned that at the SDAO training it was noted how much Dawn does. The presenter mentioned general concern with an employee taking minutes. Board felt it is working ok, should an issue arises the board will look at other options.

Charlie Waterman motioned to open nominations for Secretary and he then nominated Dan Pierce. **Beau Allen seconded the motion.** Mark asked if there were any further nomination, none. All in favor none opposed, the motion carried unanimously. Dan Pierce is now Secretary

-Treasurer

Steve motioned to open nominations for Treasurer. Beau nominated Ernie Newton and **Steve Scheer seconded the motion.** Mark asked if there were any further nomination, none. All in favor none opposed, the motion carried unanimously. Ernie Newton is now Treasurer.

Minutes:

7:30 p.m. –Mark asked if there was a motion to approve the December Annual meeting minutes. Steve Scheer was concerned and asked to abstain from voting. His concern was, he was there but was not an active participant in business portion of the meeting. A brief discussion concluded that no major actions were taken approval of prior minutes and treasury report. **Beau Allen motioned** to accept the minutes as presented based off the consensus of prior board members. **Dan Pierce seconded the motion** to approve minutes as prepared. Dan, Beau, Mark, Ernie and Charlie voted in favor, Steve remain abstained from vote. Motion passed unanimously.

Treasury Report:

7:15 p.m. – 7:22 p.m. –John Fandel brought up that June is the end of the biennium and to the best of his knowledge ODA requires the granted funds be at zero. John said that there is a forecasted balance as of now that should be reviewed. Dawn mentioned that she would like to request that the board set a budget and project meeting after we develop committees later in the meeting to review. Discussion on the Water Quality budget and review of allocations, First half spent second half due in June. Charlie moved to approve the Treasury Report as presented Dan Pierce seconded the motion. **All in favor, none opposed, the motion carried unanimously.**

Agency Report:

NRCS –7:40p.m-7:56p.m -Amy Wilson gave a hand out outlining program activities. She reported that CSP payments for this year are almost completed. There is one remaining year of payments left for this 10 year program. EQIP sign ups were held over to the second ranking deadline of February 15th, due to farm bill delay. Currently 13 inquiries/ application for Cranberry Irrigation Automation, Ag Irrigation Water Quality program has 10 inquiries/ applications. Seasonal High Tunnels have 3 inquiries/ applications. NRCS would like to get more recognition for these programs. Amy also announced the local Working Group annual meeting will be held Friday Feb. 8th, 1 pm at the Bandon Public Library. Open to the public. Small discussion on information that tide gates may be an option as NRCS future focus if enough interest. This may be a project that will meet other agencies options and possible match available.

ODF&W- 7:56p.m-8:15p.m – Chris Claire and Jeff Jackson. Chris said that we will be seeing more of Jeff as he is getting caught up in his new role. Chris mentioned that furloughs may be over depending on budget. Chris said that Stewart and Bill are working through all the applications for LOP tags. Recent fish count show 8,000 native fish and noted that there was significant amount of fish up Vons Mill Creek above the falls. Chris also noted that currently in Legislature is a bill presented to allow ODF&W to appoint certain hound hunting of Cougars. Full details were not know, but it appears that ODF&W appointed hound hunters could be granted hunting rights on cougar to help livestock owners. Chris noted to the board that he has been working with Dawn to do site reviews with landowner approval for possible project. The potential project site on SF will also be coinciding with the highway department replacing a culvert under the Powers Hwy. Potential for 1 mile habitat restoration. Jeff is working with Coq. Watershed Association (CWA) with a culvert removal project on Baker Creek. Jeff went over the benefits of fish passage and natural release of gravel downstream. Beau asked what was being done to address the erosion of the South Fork of the Coquille. Many of the sites including the Herman site because the impact of the sediment load is severely impacting the properties downstream as far away as Norway area and then some.

Chris announced that he was giving a presentation on history of fish and the rivers of Coos County.

Everyone but the board requested to leave at this point based on the agenda items of no concern.

Agency & Staff Reports 8:15-8:50:

WTS- Dawn Weekly presented the board with her report a full report is located with official meeting minute. In summary: *Meetings*-multiple agencies, landowners, and accountant. *Projects*-completions reports submitted, request for funds received, and potential project sites to be reviewed by project committee at later date. *Farm/site tour*- No farm tour given with 2 potential for summer, and 7 project site visits. *Misc/General*-bills, minutes, reports, newsletters and other office functions. *Funding Options*- Minimal Small Grant funds available. Had meeting with Wild Rivers Coast Alliance of possible partnership, still pending. *Workshops*-none. Board noted that projects ideas need to be brought to the project committee or a board meeting for

approval with reasonable research. Once approved as project then staff can focus time and resources to look for finding or developing a plan. Dawn also noted that there is a new law for mandatory reporting and more information will be shared as received.

FSA-No one attended, Bret gave Dawn some hand outs. New Micro Loan, Simplified Loan outlines, and the Farm Bill was extended. Milk program was extended and will roll over. Signups for DCP, ACRE and CREP. For more information contact Bret at the FSA office.

CWA- Kristle said not a lot has changed still working on the wetland in MP and moving forward with Baker Creek culvert removal.

Coos WA- Tyler is leaving brought his replacement Renne Hemmekgren to meet Dawn.

Weed Board- Weed board will hold their spring herbicide cost share program in March and I will get forms from them and post electronic version on our website. Weed board is looking to expand from just herbicide weed cost share to corroborate with other agencies and provide on the ground funding. Would like to see move involvement with schools. Beau will talk with FSA teacher at MP. Steve will provide cost share form and granting funds outline to Dawn.

ODA- No one present, nothing provided. General reminder on ODA restructuring along with OWEB regarding funding changes. They are still in a public comment period

Old Business:

8:50-9:10

a) Annual meeting, Ernie wanted to acknowledge Dawn did a great job with the meeting and also thanked Mark for suggesting George Taylor as the guest speaker it was a fun entertaining meeting. It was also noted that the facility was nice. Dawn suggested that we look at keeping approximately the same time of the year and noted. Dawn also noted that each year the Annual meeting was rotated MP, Bandon, CB/NB areas. This year we are due to go back to Bandon.

b) Water quality testing equipment was purchased per board instruction. Dawn will begin using and asked Ernie if she could use the MP City intake as a monitoring site to practice on. Ernie said that was fine. There was a brief discussion of concern from new board member on how this information will be used. It was the board's decision to purchase the equipment as a resource for landowner and monitoring improvements in the focus areas to show results as per ODA/OWEB funding, this matter will be followed up at a later time and a policy should be developed. Charlie mentioned that it would be a good resource for a baseline especially for project sites in focus areas and the upcoming TMDL requirements that will be enforced by DEQ. Source Molecular Co. will test samples of water and provide DNA results to determine microbial source tracking analysis. This matter will be reviewed further in the future.

New Business:

9:10 p.m. – 9:25 p.m.

a) Filling vacant zone 5 Director positions- Dawn reviewed the information and requirements for appointing a person to zone 5. Please have anyone you know who might be interested contact Dawn.

b) Appoint/Reappoint-**Steve motioned to open all position and committees positions Charlie seconded.**

1) Registered Agent-**Steve moved to reappoint** Charlie Waterman as Registered Agent, Charlie is fine with that. **Ernie seconded the nomination.** With no other nominations and **all votes in favor, none opposed, the motion carried unanimously.**

2) Associate Director-Sharon by phone requested to not be re-nominated and Jennifer was on because she was Eric's wife. Dawn suggested adding her husband because he is a resource for her to get technical advice for ground construction. Mark agreed he should be added and covered by Tort Policy.

3) Director Emeritus-Board would like to add Joe Cortez and retain most recent Gordon Ross, Ken Messerle, and Dan Varoujean.

Steve recited the listed names and positions Charlie seconded the motion, **all votes in favor, none opposed, the motion carried unanimously.**

c) Committees- (Remains open from Steve's prior motion.)

1) Projects- Consist of all board members –no objection. Dawn is also listed to provide project ideas and proposal information only, not a voting member.

2) Personnel-Mark, Charlie and Steve

3) Plan of Work-Dawn, Dan, and Steve

4) Scope of Work-Dawn, Beth and Steve

5) Budget- Dan, Mark, Steve and Dawn

6) LAC Representative- Beau

7) Coquille Watershed Representative- Dawn & Ernie

8) Small Grant Team Representatives & signers- Mark & Ernie

9) Guerin Memorial Essay Contest-Ann Guerin, Cheryl Griffith, Sharon Waterman and Dawn Weekly (Dawn is to oversee operation and report to the board but does not vote on essays)*Additional board member can be added at a later time as appointed by the board.

10) Website Committee-Mark and Dawn

11) South Fork Advisory Representative- Dawn Weekly

Dawn reviewed all committees suggested nominees with no other nominations or request for changes **Steve moves to accept the list** as Dawn read **Ernie seconded all votes in favor, none opposed, the motion carried unanimously.**

9:25-9:27 Safe Deposit Box signer-Steve motioned to have Charlie as the Safe Deposit box key holder. As Charlie would be most familiar with the items in the box and what to look for if something was needed. **Ernie seconded the motion.** With no other nominations and **all votes in favor, none opposed, the motion carried unanimously.**

9:27-9:30-2013 Regular meeting schedule- Regular meeting are set for the 4th Thursday of each month at the Coquille Annex building located 201 N Adams St.

*Dawn presented a list of monthly board meetings and listed possible conflicts. Discussion determined **Feb.** will be normal time and place but in small conference room. **March** will be same time and place but Dawn might be on vacation (Spring Break). **April** will move the prior week on the 18th- Dawn will be attending Connect training. **May-Oct** will remain 4th Thursday **Nov.** will be moved to the prior week on the 21st due to Thanksgiving. **Dec.** Annual meeting is TBA most likely in Bandon and tentatively on Friday the 6th pending further board review.

9:30-9:40 Because of the lateness of the meeting Dawn will follow up on the remaining less pressing items at a later meeting. A special meeting will be held on February 13th at 7p.m. for the Projects committee and the budget committee to bring board members up to speed.

Next regular meeting is scheduled for February 28th at 7pm in the small conference room at the Coquille Annex/Owens building.

Meeting was adjourned at 9:45 p.m.

Ratified by the Board of Directors:

Signature of the Chairman

Date

Submitted by:

Dawn Weekly

Date